

Oswego High School All-Sports Boosters, Inc.

Bylaws

Article I. Name

The name of this not-for-profit organization is Oswego High School All Sports Boosters of Community Unit School District 308. The Oswego High School All Sports Boosters is incorporated under the laws of the State of Illinois and chartered under all the laws governing not-for-profit organizations.

Article II. Purpose/Objective

The purpose of the Oswego High School All-Sports Boosters is to support and promote all athletic activity groups at Oswego High School by uniting students, parents, coaches, faculty, staff, and community together for the following objectives:

- A. To support all student organizations and activities at Oswego High School in ways consistent with school policy;
- B. To encourage participation in all school activities in order to enrich the students' physical, social and cultural experiences during their high school years;
- C. To enhance school spirit and promote good sportsmanship on the part of the participants and spectators at all school-sponsored events and activities;
- D. Raise funds through various means as determined by the Board of Directors.
- D. To support and be an extension of school activities approved by the staff of Oswego High School in a manner agreeable to them, but in no way interfering with school policy or the liability insurance of this organization;
- E. To provide financial support to assure the ongoing improvements of Oswego High School athletic programs;
- F. Encourage and support student athletes in serving the community.

Article III. Membership & Dues

Section 1. Membership. Any adult may become an active member of the Oswego High School All Sports Boosters upon payment of dues. Only members that have paid current membership are eligible to vote on business matters. Only active members are eligible for election to the Offices of the Board or appointment as chair of committees. Any person who becomes a member of the Oswego High School All Sports Boosters shall be bound by the Bylaws.

Section 2. Termination of Membership. Any member may be removed from membership by a majority vote of the Board for conduct violating the purpose of the Boosters. Advance written notification of the accusations against them shall have been given with opportunity for response at the meeting which such vote will be taken.

Section 3. Voting. Members present at Board Meetings shall have one vote.

Section 4. Dues. Dues will be determined on an annual basis.

Section 5. Term. Membership is for a one (1) year term.

Article IV. Executive Board

Section 1. Members. The Executive Board shall consist of the Elected Officers of the Oswego High School All Sports Boosters. The School's Athletic Director shall serve as a non-voting advisory member of the Executive Board.

Section 2. Board Meetings. The Executive Board shall motion and approve business items at monthly the Board Meeting. A majority of Officers must be present to conduct a monthly Board Meeting.

Section 3. Interim Meetings. The Executive Board shall meet as necessary under the direction of the President to conduct business and to prepare for Board Meetings. Other members of the Board of Directors may be invited to these meetings as needed.

Section 4. Action. Should a matter need immediate action, a majority vote of Executive Board members will be required through verbal or electronic vote.

Article V: Board of Directors

Section 1. Members

- A. Executive Board.** Elected Officers.
- B. Parent Representatives.** A coach may designate a parent or guardian to represent their sport at Board Meetings. They shall abide by the contract agreed upon.
- C. Committee Chairpersons.** Executive Board may adopt committees as needed to fulfill the purpose of the organization. Chairperson of a committee will report to the Executive Board.
- D. General members.** Persons that have paid membership dues.

Section 2. General Powers. The Board of Directors will motion and vote on items brought forward during Board Meetings, nominate officers of the Executive Board, approve budget and spending, and approve bylaws and amendments.

Section 3. Responsibilities. Promote the vision and purpose of the Oswego High School All Sports Boosters.

Article VI: Officers

Section 1. Officers. The officers of the Oswego All Sports Boosters shall be President, Four (4) Vice Presidents, Treasurer, and Secretary.

Section 2. Nominations. Nominations for officers shall be made at a Board Meeting with nominee present for consent. Nominee must be an active member of Oswego High School All Sports Boosters. Such nominations will be made one meeting previous to the election meeting.

Section 3. Election and Term of Office. The officers shall be elected for a term of two (2) years at the April Meeting each year. Officers may succeed themselves once in the same office. The President and treasurer two (2) Vice President shall be elected in odd number years. Two Vice-Presidents and Secretary shall be elected in even number years.

Section 4. Duties. The President shall preside at all meetings and communicate regularly with the Athletic Director, and other members of the Board. The Vice Presidents shall be in charge of membership, marketing, communications, activities, and Website. A Vice President shall perform duties prescribed by the Board of Directors. The Secretary shall keep a record of all meetings and perform other required duties. The Treasurer shall receive all moneys of the association and shall keep an accurate record of all receipts and disbursements. The Treasurer shall have the authority to sign checks for sums in excess of \$100.00 payout approved by the Executive Board. All such checks must be cosigned by one (1) of the two (2) authorized officers.

Article VII. Meetings

Section 1. Schedule. All Board Meetings shall be held the second Monday of the month 6:30-8:00 at the OHS Conference room. If the date, time and location change The Board of Directors will be notified.

Section 2. Agenda. The Athletic Director in collaboration of the Executive Board shall create the agenda for all Board Meetings.

Section 3. Order of Business. The Executive Board shall conduct business the first portion of the Board Meeting including approval of minutes and financial reports and communication from Committee Chairpersons. Following the Governance Meeting the Board Meeting shall include Old Business, Open Discussion, and Athletic Director Report.

Section 4. Procedures. Roberts Rule of Order shall be followed for all meetings.

Section 5. Attendance. Four Officers must be present to conduct business. Members, business partners, coaches and others are encouraged to attend and participate in discussion. Only members of the Board of Directors are entitled to vote on matters presented.

Section 6. Quorum. Quorum shall be a majority of those present.

Article VIII. Fundraising and Distribution of Funds

Section 1. Fundraising. The Board of Directors shall approve all fundraising activities for The Boosters and Community Causes for donations. Individual sports may select their own form of fundraising. All participants of IHSA sports at Oswego High School are encouraged to participate in events and activities of the Boosters.

Section 2. Funds and Expenditures. Requests for funding or donations shall be submitted to the Athletic Director. The Athletic Director will present a list of requests in Four Levels. Each Level will be presented at the Board Meeting a month prior to approval. The Board of Directors will vote on all requests. Other expenditures or donations may be presented and approved at the Board Meetings. If urgency requires action prior to the Board Meeting, the Executive Board may give approval provided action is consistent with Article II, Purpose and Objectives. If any request presents a conflict of interest or potential for personal gain, that member shall abstain from voting.

Article IX. Fiscal Year

The fiscal year of the Oswego All Sports Boosters shall begin July 1 and end the last day of June. The Treasurer shall assist a financial firm in filing the annual taxes and audit of financial records.

Article X. Amendments

Proposed amendments may be presented in writing by the secretary to the Board of Directors at any Board Meeting. The following meeting the Board of Directors may approve with a 2/3 vote of those present. All bylaws will be posted on the Oswego All Sports Boosters Website.